

ELECTRICAL INSTALLATION CONDITION REPORT

Issued in accordance with BS 7671: 2018 (as amended) – Requirements for Electrical Installations

PART 1 : DETAILS OF THE CONTRACTOR, CLIENT AND INSTALLATION

DETAILS OF THE CONTRACTOR

Trading Title: Alate Consulting Ltd
Address: Flat 2, Mannington House, Mannington Lane, SWINDON
Postcode: SN5 7LQ Tel No: 07734009918

DETAILS OF THE CLIENT

Contractor Reference Number (CRN): N/A
Name: Amber Court Management (No 2.) Limited
Address: 15, Windsor Road, Swindon, Wiltshire
Postcode: SN3 1JP Tel No: N/A

DETAILS OF THE INSTALLATION

Occupier: Communal Area
Unique Property Reference Number (UPRN): N/A
Address: 11-22 Amber Court, Colbourne Street, Swindon, Wiltshire
Postcode: SN1 2HB Tel No: N/A

PART 2 : PURPOSE OF THE REPORT

Purpose for which this report is required:

5 year check (see additional page No. N/A)

Date(s) when inspection and testing was carried out: From (29/05/2026) Until (29/05/2026) Records available (651.1): (X) Previous inspection report available (651.1): (✓) Previous report date: (23/05/2021)

PART 3 : SUMMARY OF THE CONDITION OF THE INSTALLATION (as described in PART 6)

General condition of the installation (in terms of electrical safety): Good condition where visible

(see additional page No. N/A)

Description of premises Dwelling: (✓) Commercial: (N/A) Industrial: (N/A) Other (include brief description): N/A

Estimated age of electrical installation: (40) years Evidence of additions or alterations: (X) if Yes, estimated age N/A years Overall assessment of the installation for continued use: Satisfactory/Unsatisfactory** (delete as appropriate)

**An unsatisfactory assessment indicates that dangerous (Code C1) and/or potentially dangerous (Code C2) conditions have been identified (listed in PART 5A of this report) and it is recommended that these are acted upon as a matter of urgency.

Any observation(s) in PART 5B classified as 'Improvement recommended' (Code C3), or 'Further investigation is advised' (FI) are advisory and do not affect the overall assessment but should be given due consideration.

PART 4 : DECLARATION

INSPECTION AND TESTING

I/We, being the person(s) responsible for the inspection and testing of the electrical installation (as indicated by my/our signature below), particulars of which are described in PART 6, having exercised reasonable skill and care when carrying out the inspection and testing, hereby declare that the information in this report, including the observations (PART 5) and the attached Schedules, provides an accurate assessment of the condition of the electrical installation taking into account the stated extent and limitations in PART 6 of this report.

Name (capitals) on behalf of the contractor identified in PART 1: WARREN HOY Signature: Date: 29/05/2026

I/We RECOMMEND, subject to the necessary remedial action being taken, that the installation is further inspected and tested before: 29/05/2031 (date)

Give reason for recommendation: No reason to set a date below the recommended maximum

The proposed date for the next inspection should take into consideration any legislative or licensing requirements and the frequency and quality of maintenance that the installation can reasonably be expected to receive during its intended life. The period should be agreed between relevant parties.

REVIEWED BY

Name (capitals) on behalf of the contractor identified in PART 1: WARREN HOY Signature: Date: 31/05/2026

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One of the following Codes, as appropriate, has been allocated to each of the observations made in PARTS 5A and 5B to indicate to the person(s) responsible for the electrical installation the degree of urgency for remedial action:	Code C1 Danger Present Risk of injury. Immediate remedial action is necessary	Code C2 Potentially Dangerous Urgent remedial action is necessary	Code C3 Improvement is recommended	Code FI Further Investigation is advised
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PART 5A : OBSERVATIONS ATTRACTING A CODE 'C1' OR 'C2' CLASSIFICATION *(Photographic and/or thermographic images can be appended to the report to support observations made)*

Referring to the **Schedule of Items Inspected** (see PART 9), the attached **Schedule of Circuit Details and Test Results** (see PART 11A & 11B), and subject to any **agreed limitations** listed in PART 6 – No remedial action is required (✓), OR

The items listed below affect the overall assessment of the report. Include the relevant schedule reference(s), as appropriate:

Item No	Observation(s)	Code	Location Reference
(.....)	(.....)	(.....)	(.....)
(.....)	(.....)	(.....)	(.....)
(.....)	(.....)	(.....)	(.....)
(.....)	(.....)	(.....)	(.....)
(.....)	(.....)	(.....)	(.....)
(.....)	(.....)	(.....)	(.....)
(.....)	(.....)	(.....)	(.....)
Additional pages? (No.....)		State page numbers: (N/A.....)	
Immediate remedial action is necessary for items: (N/A.....)		Urgent remedial action is necessary for items: (N/A.....)	

PART 5B : OBSERVATIONS ATTRACTING A CODE 'C3' OR 'FI' CLASSIFICATION *(Photographic and/or thermographic images can be appended to the report to support observations made)*

Referring to the **Schedule of Items Inspected** (see PART 9), the attached **Schedule of Circuit Details and Test Results** (see PART 11A & 11B), and subject to any **agreed limitations** listed in PART 6 – No remedial action is required (X), OR

The items listed below do not affect the overall assessment of the report. Include the relevant schedule reference(s), as appropriate:

Item No	Observation(s)	Code	Location Reference
(1.....)	(1.3 16mm meter tails on what is expected to be a 100A main cut-out fuse.....)	(..C3..)	(.....)
(2.....)	(4.6 No grommets used in the large holes where cables enter.....)	(..C3..)	(.....)
(3.....)	(4.20 Circuits not labelled at DB.....)	(..C3..)	(.....)
(4.....)	(4.23 No grommets used leaving sharp metal edges.....)	(..C3..)	(.....)
(5.....)	(6.9 40A RCD as main switch on what is expected to be a 100A main cut-out fuse.....)	(..C3..)	(.....)
(6.....)	(6.16 b Basic insulation showing outside consumer unit.....)	(..C3..)	(.....)
(.....)	(.....)	(.....)	(.....)
Additional pages? (No.....)		State page numbers: (N/A.....)	
Improvement is recommended for items: (1-6.....)		Further investigation is advised for items: (N/A.....)	

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PART 6 : EXTENT AND LIMITATIONS OF THE INSPECTION AND TESTING (see Regulation 653.2)

The inspection and testing has been carried out in accordance with BS 7671: 2018, as amended to 2026 (date). Cables concealed within trunking and conduits, or cables and conduits concealed under floors, in inaccessible roof spaces and generally within the fabric of the building or underground, have not been visually inspected unless specifically agreed between the Client and the Inspector prior to inspection. An inspection should be made of other electrical equipment housed within an accessible roof space. Additionally, no checks for safety alerts, corrective actions or product recalls for electrical equipment forming part of the installation have been made.

Details of the electrical installation covered by this report: Fixed wiring only (see additional page No. N/A)

Agreed limitations including the reasons, if any, on the inspection and testing (653.2): N/A

Extent of sampling: 2 lights and 2 sockets removed and checked. Minimal accessories available. (see additional page No. N/A)

Operational limitations including the reasons: N/A (see additional page No. N/A)

PART 7 : SUPPLY CHARACTERISTICS AND EARTHING ARRANGEMENTS

System type and earthing arrangements	Number and type of live conductors	Nature of supply parameters
TN-C: (N/A) TN-S: (N/A) TN-C-S: PME (✓)	AC 1-phase, 2-wire: (✓) 2-phase, 3-wire: (N/A)	Nominal voltage between lines, U_{ll} : (N/A) V ^{[1] By enquiry}
TT: (N/A) IT: (N/A) TN-C-S: PNB (N/A)	3-phase, 3-wire: (N/A) 3-phase, 4-wire: (N/A)	Nominal line voltage to Earth, U_0 ^{[2] By enquiry or by measurement} : (230) V
Supply protective device	DC 2-wire: (N/A) 3-wire: (N/A) Other: (N/A)	Nominal frequency, f ^[1] : (50) Hz
BS EN: (LIM) Type: (N/A)	Confirmation of supply polarity: (✓)	Prospective fault current, I_{pf} ^{[2]*} : (1.2) kA
Rated current: (LIM) A Breaking capacity: (LIM) kA	Other sources of supply (Schedule of Test Results) Page No: (N/A)	Earth fault loop impedance, Z_e ^{[2]*} : (0.2) Ω

*Where the installation is supplied by more than one source, the higher or highest values of prospective fault current (I_{pf}) and external earth fault loop impedance (Z_e) must be recorded.

PART 8 : PARTICULARS OF INSTALLATION REFERRED TO IN THIS CERTIFICATE

Means of earthing	Main protective conductors	Main protective bonding connections	Main switch (Isolation device / Switch-fuse / Circuit-breaker / RCD etc.)
Maximum demand (load): (25) A (delete as appropriate)	Earthing conductor: (material Copper)	Water installation pipes: (N/A)	Location: (DB1)
Distributor's facility: (✓)	CSA: (16) mm ² Connection/continuity verified: (✓)	Gas installation pipes: (N/A)	BS EN: (61008) No. of poles: (2) Current rating: (40) A Voltage rating: (230) V
Installation earth electrode(s): (N/A)	Main protective bonding conductors: (material N/A)	Structural steel: (N/A)	If overcurrent protective device (MCCB / ACB / Fuse(s) / Other)
Earth electrode type: (None)	CSA: (N/A) mm ² Connection/continuity verified: (N/A)	Oil installation pipes: (N/A)	Device type: (AC) Rating / setting* of device: (N/A) A Breaking capacity: (N/A) kA
Location: (N/A)		Lightning protection system: (N/A)	[†] Attach protective device settings on separate continuation sheet(s)
Electrode resistance/impedance to earth: (0.20) Ω		Other (state): (N/A)	Where an RCD is used as the main switch
Tick either R_A (N/A) or Z_e (✓)		N/A (N/A)	RCD rated residual operating current, $I_{\Delta n}$: (30) mA RCD Type: (AC) Rated time delay: (N/A) ms
			Measured operating time: (19.7) ms Breaking capacity: (6) kA

All fields must be completed. Enter either, as appropriate: '✓' if Acceptable condition; 'N/A' if Not applicable; 'LIM' if a Limitation exists, or

Code appropriately: Codes 'C1' and 'C2' (to be recorded in PART 5A, with additional comments (where appropriate) on attached numbered sheets) and Codes 'C3' or 'F1' (to be recorded in PART 5B, with additional comments (where appropriate) on attached numbered sheets)

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PART 9 : SCHEDULE OF ITEMS INSPECTED (enter ✓, N/A, LIM or Classification Code C1, C2, C3 or FI, as applicable)

1.0 Intake equipment (visual inspection only)

An outcome against an item in section 1.1, other than access to live parts, should not be used to determine the overall assessment of the installation. Where inadequacies are identified, a cross should be put against the appropriate item and a comment made in PART 5A or 5B of this report.

1.1 Distributor / supplier intake equipment

- Service cable (.....) ✓
- Service head (.....) ✓
- Earthing arrangement (.....) ✓
- Meter tails (.....) ✗
- Metering equipment (.....) ✓
- Means of isolation, where present (.....) N/A

Where an inadequacy in the intake equipment is encountered, and where this might result in a dangerous or potentially dangerous situation, the person ordering the work and / or dutyholder must be informed. It is strongly recommended that the person ordering the work informs the appropriate authority.

The person ordering the inspection and testing notified of any dangerous or potentially dangerous situations: Yes (.....) No (.....) N/A

1.2 Consumer's means of isolation, where present (.....) ✓

1.3 Consumer's meter tails (.....) C3

2.0 Presence of adequate arrangements for parallel or switched alternative sources

2.1 Adequate arrangements where a generating set operates as a switched alternative to the public supply (551.6) (.....) N/A

2.2 Adequate arrangements where a generating set operates in parallel with the public supply (551.7) (.....) N/A

3.0 Methods of protection

3.1 Automatic disconnection of supply (ADS) - Main earthing / bonding arrangement (411.3; Chap. 54)

- Presence of distributor's earthing arrangement (542.1.2.1; 542.1.2.2), or presence of installation earth electrode arrangement (542.1.2.3) (.....) ✓
- Adequacy of earthing conductor size (542.3; 543.1.1) (.....) ✓
- Adequacy of earthing conductor connections (542.3.2) (.....) ✓
- Accessibility of earthing conductor connections (543.3.2) (.....) ✓
- Adequacy of main protective bonding conductor sizes (544.1.1) (.....) N/A

- Adequacy and location of main protective bonding conductor connections (543.3.2; 544.1.2) (.....) N/A
- Accessibility of all protective bonding connections (543.3.2) (.....) N/A
- Provision of earthing / bonding labels at all appropriate locations (514.13.1) (.....) N/A

- 3.2 FELV - requirements satisfied (411.7; 411.7.1) (.....) N/A

- 3.3 Other methods of protection (.....) N/A

Where any of the methods listed below are employed, details are to be provided on separate sheets

- Non-conducting location (418.1) (.....) N/A
- Earth-free local equipotential bonding (418.2) (.....) N/A
- Electrical separation (413; 418.3) (.....) N/A
- Double insulation (412) (.....) N/A
- Reinforced insulation (412) (.....) N/A

4.0 Distribution equipment, including consumer units and distribution boards

- 4.1 Confirmation that ALL conductor connections, including connections to busbars, are correctly located in terminals and are tight and secure (526.1) (indicate the extent and location of sampling in PART 6 of the report) (.....) ✓

- 4.2 Adequacy of working space / accessibility to equipment (132.12; 513.1) (.....) ✓

- 4.3 Security of fixing (134.1.1) (.....) ✓

- 4.4 Condition of insulation of live parts (416.1) (.....) ✓

- 4.5 Adequacy / security of barriers or enclosures (416.2.3) (.....) ✓

- 4.6 Condition of enclosure(s) in terms of IP rating, etc. (416.2) (.....) C3

- 4.7 Condition of enclosure(s) in terms of fire rating, etc. (421.1.6; 421.1.201; 526.5) (.....) ✓

- 4.8 Enclosure not damaged / deteriorated so as to impair safety (651.2) (.....) ✓

- 4.9 Presence and effectiveness of obstacles (417.2) (.....) ✓

- 4.10 Presence of main switch(es), linked where required (462.1; 462.1.201; 462.2) (.....) ✓

- 4.11 Operation of main switch(es) (functional check) (643.10) (.....) ✓

- 4.12 Manual operation of circuit-breakers, RCDs and AFDDs to prove functionality (643.10) (.....) ✓

- 4.13 RCD(s) provided for fault protection - includes RCBOs (411.4.204; 411.4.5; 411.5.2; 531.2) (.....) ✓

- 4.14 RCD(s) provided for additional protection, where required - includes RCBOs (411.3.3; 415.1) (.....) ✓

- 4.15 Presence of RCD six-monthly test notice, where required (514.12.2) (.....) ✓

- 4.16 Confirmation of indication that AFDD(s) are operational (421.1.7; 532.6; 651.2(e)) (.....) N/A

- 4.17 Presence of diagrams, charts or schedules at or near equipment, where required (514.9.1) (.....) N/A

- 4.18 Presence of alternative supply warning notice at or near equipment, where required (514.15) (.....) N/A

- 4.19 Presence of next inspection recommendation label, where required (514.12.1) (.....) ✓

- 4.20 Presence of other required labelling (514) (.....) C3

- 4.21 Compatibility of protective devices, bases and other components; correct type and rating (no signs of unacceptable thermal damage, arcing or overheating) (411.3.2; 411.4; 411.5; 411.6; 432; 433) (.....) ✓

- 4.22 Single-pole switching or protective devices in line conductors only (132.14.1; 530.3.3) (.....) ✓

- 4.23 Protection against mechanical damage where cables enter equipment (522.8.1; 522.8.5; 522.8.11) (.....) C3

- 4.24 Protection against electromagnetic effects where cables enter ferromagnetic enclosures (521.5.1) (.....) ✓

5.0 Distribution circuits

- 5.1 Identification of conductors (514.3.1) (.....) N/A

- 5.2 Cables correctly supported throughout their run (521.10.202; 522.8.5) (.....) N/A

- 5.3 Condition of insulation of live parts (416.1) (.....) N/A

- 5.4 Non-sheathed cables protected by enclosure in conduit, ducting or trunking (521.10.1) (.....) N/A

- 5.5 Suitability of containment systems for continued use (including flexible conduit) (522) (.....) N/A

- 5.6 Cables correctly terminated in enclosures (526) (.....) N/A

- 5.7 Examination of cables for signs of unacceptable thermal or mechanical damage / deterioration (421.1; 522.6) (.....) N/A

- 5.8 Adequacy of cables for current-carrying capacity with regard for the type and nature of installation (523) (.....) N/A

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PART 9 : SCHEDULE OF ITEMS INSPECTED (enter ✓, N/A, LIM or Classification Code C1, C2, C3 or FI, as applicable)

5.9 Adequacy of protective devices; type and rated current for fault protection (411.3, 530.3.201)	(...N/A...)	6.0 Final circuits		▪ *For cables concealed in walls / partitions containing metal parts regardless of depth (Table 52.1)	(...✓...)
5.10 Presence and adequacy of circuit protective conductors (411.3.1.1; 543.1)	(...N/A...)	6.1 Identification of conductors (514.3.1)	(...✓...)	▪ *For final circuits supplying luminaires within domestic (household) premises (411.3.4)	(...✓...)
5.11 Coordination between conductors and overload protective devices (433.1; 533.2.1)	(...N/A...)	6.2 Cables correctly supported throughout their run (521.10.202; 522.8.5)	(...LIM...)	*Older installations designed prior to BS 7671: 2018 may not have required RCDs for additional protection.	
5.12 Cable installation methods / practices with regard to the type and nature of installation and external influences (522)	(...N/A...)	6.3 Condition of insulation of live parts (416.1)	(...✓...)	6.13 Provision of fire barriers, sealing arrangements and protection against thermal effects (527)	(...✓...)
5.13 Where exposed to direct sunlight, cable of a suitable type (522.11.1)	(...N/A...)	6.4 Non-sheathed cables protected by enclosure in conduit, ducting or trunking (521.10.1)	(...N/A...)	6.14 Band II cables segregated / separated from Band I cables (528.1)	(...✓...)
5.14 Cables concealed under floors, above ceilings, in walls / partitions, adequately protected against damage (522.6.201; 522.6.202; Table 52.1; 522.6.204) –		6.5 Suitability of containment systems for continued use (including flexible conduit) (522)	(...N/A...)	6.15 Cables segregated / separated from non-electrical services (528.3)	(...✓...)
▪ Installed in prescribed zones (see PART 6) (522.6.202)	(...N/A...)	6.6 Adequacy of cables for current-carrying capacity with regard for the type and nature of installation (523)	(...✓...)	6.16 Termination of cables at enclosures (526) –	
▪ Incorporating earthed armour or sheath, or run within earthed wiring system, or otherwise protected against mechanical damage by nails, screws and the like (see PART 6) (522.6.201; 522.6.204)	(...N/A...)	6.7 Adequacy of protective devices; type and rated current for fault protection (411.3)	(...✓...)	(indicate the extent and location of sampling in PART 6 of the report)	
▪ additional protection by 30 mA RCD for cables concealed in walls at a depth of less than 50 mm (522.6.202)	(...N/A...)	6.8 Presence and adequacy of circuit protective conductors (411.3.1.1; 543.1)	(...✓...)	▪ Connection under no undue strain (526.6)	(...✓...)
▪ additional protection by 30 mA RCD for cables concealed in walls/partitions containing metal parts regardless of depth (Table 52.1)	(...N/A...)	6.9 Co-ordination between conductors and overload protective devices (433.1; 533.2.1)	(...C3...)	▪ No basic insulation of a conductor visible outside enclosure (526.8)	(...C3...)
5.15 Provision of fire barriers, sealing arrangements and protection against thermal effects (527)	(...N/A...)	6.10 Wiring system(s) appropriate for the type and nature of the installation and external influences (522)	(...✓...)	▪ Connections of live conductors adequately enclosed (526.5)	(...✓...)
5.16 Band II cables segregated / separated from Band I cables (528.1)	(...N/A...)	6.11 Cables concealed under floors, above ceilings, in walls / partitions, adequately protected against damage (522.6.201; 522.6.202; Table 52.1; 522.6.204) –		▪ Adequately connected at point of entry to enclosure (glands, bushes, etc.) (522.8.5)	(...✓...)
5.17 Cables segregated / separated from non-electrical services (528.3)	(...N/A...)	▪ Installed in prescribed zones (see PART 6) (522.6.202)	(...LIM...)	6.17 Condition of accessories including socket-outlets, switches and joint boxes (651.2)	(...✓...)
5.18 Condition of circuit accessories (651.2)	(...N/A...)	▪ Incorporating earthed armour or sheath, or run within earthed wiring system, or otherwise protected against mechanical damage by nails, screws and the like (see PART 6) (522.6.201; 522.6.204)	(...N/A...)	6.18 Suitability of accessories for external influences (512.2)	(...✓...)
5.19 Suitability of circuit accessories for external influences (512.2)	(...N/A...)	6.12 Provision of additional protection by RCD having rated residual operating current not exceeding 30 mA –		6.19 Single-pole switching or protective devices in line conductors only (132.14.1; 530.3.3)	(...✓...)
5.20 Single-pole switching or protective devices in line conductors only (132.14.1; 530.3.3)	(...N/A...)	▪ *For all socket-outlets of rating not exceeding 32 A (411.3.3)	(...✓...)	7.0 Isolation and switching	
5.21 Adequacy of connections, including cpcs, within accessories and to fixed and stationary equipment - identify / record numbers and locations of items inspected (526)	(...N/A...)	Additional protection by RCD may not have been provided as a noted exception in certain non-domestic installations covered by indent (ii) of Regulation 411.3.3.		7.1 Means of isolation (460; 537) –	
5.22 Presence, operation and correct location of appropriate devices for isolation and switching (Chap. 46; 537)	(...N/A...)	▪ *For the supply of mobile equipment not exceeding 32 A rating for use outdoors (411.3.3)	(...N/A...)	▪ Presence and condition of appropriate devices (462; 537.2.7)	(...N/A...)
5.23 General condition of wiring system (651.2)	(...N/A...)	▪ *For cables concealed in walls at a depth of less than 50 mm (522.6.202)	(...✓...)	▪ Acceptable location (462; 537.2.7)	(...N/A...)
5.24 Temperature rating of cable insulation (522.1.1; Table 52.2)	(...N/A...)			(state if local or remote from equipment in question ...)	(...N/A...)
				▪ Capable of being secured in the OFF position (462.3)	(...N/A...)
				▪ Correct operation verified (643.10)	(...N/A...)
				▪ Clearly identified by position and / or durable marking (537.2.7)	(...N/A...)
				▪ Warning label posted in situations where live parts cannot be isolated by the operation of a single device (514.11.1; 537.1.2)	(...N/A...)

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7.2 Switching off for mechanical maintenance (464; 537.3.2) –	8.4 Suitability for the environment and external influences (512.2)	8.6 Cable entry holes in ceiling above luminaires, sized or sealed so as to restrict the spread of fire: list number and location of luminaires inspected (separate page) (527.2)	8.7 Recessed luminaires (downlighters) –	9.0 Special locations and installations	9.2 Other special installations or locations –
▪ Acceptable location (537.3.2.4)	8.5 Security of fixing (134.1.1)	▪ Correct type of lamps fitted (559.3.1)	▪ Correct type of lamps fitted (559.3.1)	Where special installations or locations relating to a particular Section of Part 7, an additional Inspection Schedule(s) should be provided on separate pages.	▪ Presence of supplementary bonding conductors, where required (701.415.2)
(state if local or remote from equipment in question)	8.6 Cable entry holes in ceiling above luminaires, sized or sealed so as to restrict the spread of fire: list number and location of luminaires inspected (separate page) (527.2)	▪ Installed to minimise build-up of heat by use of “fire rated” fittings, insulation displacement box or similar (421.1.2)	▪ Installed to minimise build-up of heat by use of “fire rated” fittings, insulation displacement box or similar (421.1.2)		▪ Low voltage (e.g. 230 volt) socket-outlets sited at least 2.5 m from zone 1 (701.512.3)
▪ Presence and condition of appropriate devices (464.1; 537.3.2)	8.7 Recessed luminaires (downlighters) –	▪ No signs of overheating to surrounding building fabric (559.4.1)	▪ No signs of overheating to surrounding building fabric (559.4.1)		▪ Suitability of equipment for external influences for installed location in terms of IP rating (701.512.2)
▪ Capable of being secured in the OFF position where not under continuous supervision (462.3)	9.0 Special locations and installations	▪ No signs of overheating to conductors / terminations (526.1)	▪ No signs of overheating to conductors / terminations (526.1)		▪ Suitability of accessories and controlgear etc. for a particular zone (701.512.3)
▪ Correct operation verified (643.10)	Where special installations or locations relating to a particular Section of Part 7, an additional Inspection Schedule(s) should be provided on separate pages.				▪ Suitability of current-using equipment for particular position within the location (701.55)
▪ Clearly identified by position and / or durable marking (537.3.2.4)					N/A
7.3 Emergency switching off (465; 537.3.3) –					
▪ Presence and condition of appropriate devices (465; 537.3.3; 537.4)					
▪ Readily accessible for operation where danger might occur (537.3.3.6)					
▪ Correct operation verified (643.10)					
▪ Clearly identified by position and / or durable marking (537.3.3.6)					
7.4 Functional switching (463; 537.3.1) –					
▪ Presence and condition of appropriate devices (537.3.1.1; 537.3.1.2)					
▪ Correct operation verified (537.3.1.1; 537.3.1.2)					
8.0 Current-using equipment (permanently connected)					
8.1 Condition of equipment in terms of IP rating, etc. (416.2)					
8.2 Equipment does not constitute a fire hazard (421)					
8.3 Enclosure not damaged / deteriorated so as to impair safety (134.1.1; 416.2; 512.2)					

PART 10 : SCHEDULES AND ADDITIONAL PAGES (the pages identified are an essential part of this report (see Regulation 653.2))

Schedule of Inspections	Schedule of Circuit Details and Test Results for the installation	Additional pages, including data sheets for additional sources	Special installations or locations (indicated in item 9.2 above)	Schedules relating to Prosumer's installations (indicated in item 10 above)	Continuation sheets
Page No(s): (4, 5 & 6)	Page No(s): (7 & 8)	Page No(s): (9)	Page No(s): (None)	Page No(s): (None)	Page No(s): (None)

GENERAL CONTINUATION SHEET

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NOTES

List number and location of luminaires inspected

Ground floor lobby
First floor lobby

Original (to the person ordering the work)

NOTES FOR RECIPIENT

THIS CONDITION REPORT IS AN IMPORTANT AND VALUABLE DOCUMENT WHICH SHOULD BE RETAINED FOR FUTURE USE

The purpose of periodic inspection and testing is to determine, so far as is reasonably practicable, whether an electrical installation is in a satisfactory condition for continued service. This report provides an assessment of the condition of the electrical installation identified overleaf at the time it was inspected and tested, taking into account the stated extent of the installation and the limitations of the inspection and testing.

This report has been issued in accordance with the national standard for the safety of electrical installations, *BS 7671: 2018* (as amended) – Requirements for Electrical Installations.

This report is intended to be issued only for the purpose of reporting on the condition of an existing electrical installation and must not be issued to certify new electrical installation work including the replacement of a distribution board or consumer unit, for which an Electrical Installation Certificate should be used.

The report identifies any damage, deterioration, defects, dangerous conditions and/or non-compliances with *BS 7671* found by the inspector which may give rise to danger (see PART 5A), together with any items for which improvement is recommended (see PART 5B).

You should have received the report marked 'Original' and the contractor should retain a duplicate. If you were the person ordering this report, but not the owner or user of the installation, you should pass this report, or a full copy of it, including these notes, the schedules and additional pages (if any), immediately to the owner or user of the installation.

This report should be retained in a safe place and shown to any person inspecting or undertaking further work on the electrical installation in the future. If you later vacate the property, this report will provide the new user with an assessment of the condition of the electrical installation at the time the periodic inspection was carried out.

For safety reasons, the electrical installation should be re-inspected at appropriate intervals by a skilled person or persons, competent in such work. NICEIC* recommends that you engage the services of an NICEIC contractor for the inspection.

The recommended date by which the next inspection should be carried out is stated in PART 4 of this report. With the exception of domestic (household) premises, there should also be a notice at or near the main switchboard or distribution board/consumer unit indicating when the next inspection of the installation is due.

The report consists of at least eight numbered pages. The report is only valid if the Schedule of Items Inspected (PART 9) has been completed to confirm that all relevant inspections have been carried out and the Schedule of Circuit Details (PART 11A) and the Schedule of Test Results (PART 11B) are attached. For installations having more than one distribution board (or consumer unit) or more circuits than can be recorded in PARTS 11A & 11B, one or more additional Schedule of Circuit Details and Schedule of Test Results, should form part of the report. Additional numbered pages may have been provided to permit further relevant information relating to the installation to be recorded. The report is invalid if any of the additional pages, listed in PART 10 are missing.

Where the installation includes a residual current device (RCD) it should be tested every six months by pressing the button marked "T" or "Test". The device should switch off the supply and should then be switched on to restore the supply. If the device does not switch off the supply when the button is pressed, seek expert advice. For safety reasons it is important that this instruction is followed.

Where the installation includes an arc fault detection device (AFDD) having a manual test facility it should be tested six-monthly by pressing the test button. Where an AFDD has both a test button and automatic test function, manufacturer's instructions should be followed with respect to test button operation.

Where the installation includes a surge protective device (SPD) any status indicator on the device should be checked to confirm it is in operational condition in accordance with manufacturer's information. If the indication shows that the device is not operational, seek expert advice.

Where the installation can be supplied by more than one source, such as the public supply and a standby generator or microgenerator, this should be identified in PART 7 Supply Characteristics and Earthing Arrangements, and the Schedules of Circuit Details and Schedule of Test Results (PARTS 11A & 11B) compiled accordingly.

PART 6 (Details and limitations) should identify fully the extent of the installation covered by this report and any limitations on the inspection and testing. The inspector should have agreed these aspects with the person ordering the report and with other interested parties (licensing authority, insurance company, mortgage provider and the like) before the inspection was carried out.

Operational limitations may have been encountered during the inspection such as inability to gain access to parts of the installation or to an item of equipment. The inspector should have noted any such limitations in PART 6. It should be noted that the greater the limitations applying to a report, the less its value from the safety aspect.

A declaration should have been given by the inspector in PART 4 of the report. The declaration must reflect the statement given in PART 3, which summarises any observations and recommendations made in PARTS 5A and 5B, as appropriate.

Where one or more observations have been made in PART 5A, the Classification code given to each by the inspector indicates the degree of urgency with which remedial action needs to be taken to restore the installation to a safe working condition.

Where the inspector has indicated an observation as code C1 (danger present) the safety of those using the installation is at risk. Wherever practicable, items classified as C1 should be made safe on discovery, and it is **strongly recommended** that a skilled person(s) competent in electrical installation work undertakes the necessary remedial work immediately. Where the inspector has indicated an observation as code C2 (potentially dangerous) the safety of those using the installation may be at risk, and it is **strongly recommended** that a skilled person competent in electrical installation work undertakes the necessary remedial work as a matter of urgency.

In Addition, where any inadequacies in the intake equipment have been observed (Item 1 of PART 9), the person ordering the inspection should inform the distributor and/or supplier as appropriate.

For further guidance, please see 'Guidance for Recipients on Classification Codes'.

Should the person ordering this report have reason to believe that it does not reasonably reflect the condition of the electrical installation reported on, that person should in the first instance raise the specific concerns in writing with the contractor. If the concerns remain unresolved, the person ordering this report may make a formal complaint to NICEIC, for which purpose a complaint form is available on request.

The complaints procedure offered by NICEIC is subject to certain terms and conditions, full details of which are available upon application. NICEIC does not investigate complaints relating to the operational performance of electrical installations (such as lighting levels), or to contractual or commercial issues (such as time or cost).

For further information about electrical safety and how NICEIC can help you, visit:

www.niceic.com

** NICEIC is operated by Certsure LLP, a partnership between the Electrical Contractors' Association and the charity, Electrical Safety First. NICEIC maintains and publishes registers of electrical contractors that it has assessed against particular scheme requirements (including the technical standard of electrical work).*

GUIDANCE FOR RECIPIENTS ON THE CLASSIFICATION CODES

ONLY ONE CLASSIFICATION CODE SHOULD BE GIVEN FOR EACH RECORDED OBSERVATION

Classification code C1 (Danger present)

Where an observation has been given a Classification code C1, the safety of those using the installation is at risk and immediate remedial action is necessary.

The person responsible for the maintenance of the installation is advised to take action without delay to remedy the observed deficiency in the installation, or to take other appropriate action (such as switching off and isolating the affected part(s) of the installation) to remove the danger. The NICEIC contractor issuing this report will be able to provide further advice.

NICEIC makes available 'Electrical Danger Notification' forms to enable inspectors to record, and then to communicate to the person ordering the report, any dangerous condition discovered.

Classification code C2 (Potentially dangerous)

Classification code C2 indicates that, whilst those using the installation may not be at immediate risk, urgent remedial action is necessary to remove potential danger. The NICEIC contractor issuing this report will be able to provide further advice.

It is important to note that the recommendation given for the next inspection date in PART 4 of this report is conditional upon all items which have been given a Classification code C1 and/or code C2 being remedied immediately and as a matter of urgency, respectively.

It would not be reasonable for the inspector to indicate that the installation is in a satisfactory condition if any observation in this report has been given a code C1 or code C2 classification.

Classification code C3 (Improvement is recommended)

Where an observation has been given a Classification code C3, the inspection and/or testing has revealed a non-compliance with the current safety standard which, whilst not presenting immediate or potential danger, might result in a safety improvement if remedied. Careful consideration should be given to the safety benefits of improving these aspects of the installation. The NICEIC contractor issuing this report will be able to provide further advice.

However, it should be noted that a C3 recommendation is advisory only and does not affect the overall outcome of the assessment.

Code FI (Further investigation is advised)

It should usually be possible for the inspector to attribute a Classification code to each observation without indicating a need for further investigation.

Where the inspection and testing has identified a potential issue for which the inspector is unable to determine a classification code until further investigation has taken place. In such cases it is recommended that further investigation is carried out to obtain the necessary information to allow the inspector to reach a conclusion for the appropriate classification code.

In such cases, the person ordering this report is advised to arrange for the NICEIC contractor issuing the report (or another skilled person or persons competent in such work) to undertake further examination of that aspect of the installation, to reach a conclusion for the appropriate classification code.

It should be noted that where further investigation is advised this does not affect the overall outcome of the assessment.

Further information

Further information on the application of Classification codes, primarily aimed at inspectors but of possible interest to persons ordering condition reports, can be found in Electrical Safety First's Best Practice Guide No 4 *Electrical installation condition reporting: Classification Codes for domestic and similar electrical installations*. The guide can be viewed or downloaded free of charge from www.electricalsafetyfirst.org.uk

For further information about electrical safety and how NICEIC can help you, visit:

www.niceic.com